

HANWELL PARISH COUNCIL

Hanwell, Oxfordshire

Annual Meeting of the Parish Council
Tuesday 5^h May 2026 at 7.00 pm
At Hanwell Village Hall
A G E N D A

- 1. Apologies for absence**
- 2. Declarations of interest**

Members are asked to declare any personal interest and the nature of that interest which they may have in any items under consideration at this meeting. (Please refer to the notes at the end of the agenda).
- 3. Minutes of last Parish Council Meeting**
- 4. Matters arising**
- 5. Election of Chairman**
- 6. Election of Vice Chairman**
- 7. Election of Responsible Finance Officer**
- 8. Chairman's Report 2025-26**
- 9. Annual Accounts, period 1st April 2025 to 31st March 2026**
 - Acceptance of Section 1 of the Annual Return
 - Acceptance of Section 2 of the Annual Return
 - Certificate of Exemption 2026/26 AGAR Form
 - Annual Internal Audit Report 2025/26
- 10. Review of insurance policy**
- 11. Review of risk assessment document**
- 12. Review of Asset Register**
- 13. Councillor Responsibilities**
- 14. A.O.B.**

Notes on declarations of interest:

- i. Any member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been covered,
- ii. With the exception of the circumstances listed the paragraph 9 (2) of the Local Code of Conduct for Members, a Member with a personal interest also has a prejudicial interest if it is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member must withdraw from the meeting room, and should inform the chairman accordingly,
- iii. It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should be regarded as beneficial.

